

Memorandum

TO : Registrar/TR

DATE: 5 February 1964

FROM : Chief, External Training Branch, RS/TR

SUBJECT: Weekly Activities Report No. 5
29 January - 4 February 1964

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1. Yesterday, the Chief of the [REDACTED] showed me a Top Secret (sensitive) memorandum to the DCI from Mr. Roswell Gilpatrick dated 21 October 1963, Sec. Def. Control [REDACTED] which establishes new points of contact with the Department of Defense. He also showed me a memorandum written by Mr. Helms which gives guidance to the Clandestine Services. It established contacts with DOD on paramilitary operations, operations support, etc. For routine non-sensitive matters, it is not necessary to go through these new control points.

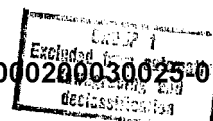
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Our 20 January memorandum, requesting a team from Sheppard Air Force Base, has hit the fan. Major Norman Stutzer, AFSPD, who appears to be the official contact for Air Force matters with the Agency has informally told [REDACTED] CCS, that our request will not be honored unless we come through proper channels. Our memorandum was addressed to the Directorate of Personnel Procurement and Training as we had been advised to do so by Major Culbertson, AFSPR. [REDACTED] has offered to arrange a meeting and introduce me to Major Stutzer. I declined the offer and gave as my reason, "I should receive clarification from above and also permission to do so." Actually, it would greatly facilitate our work here if we have an official control point with the different Services. Where do I find out who they are? How do I know what is routine and what is a sensitive matter? For example, our quota for NSA courses is routine training but the courses themselves are so sensitive that NSA does not give out the titles but only course numbers. All of the weapons, communications, and sensitive technical Government courses we attend fall under the jurisdiction of DOD with the exception of NASA and AEC courses.

I wonder if there is a DDS guidance paper similar to the CS one Mr. Helms has prepared?

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2. On Monday [REDACTED], OS, was briefed prior to his attending the Advanced Management Program on 16 February. He informed me that he is compiling a dossier of all Agency overt publications as well as written materials which define the Agency's functions and where possible the party line. This dossier he will take with him. Upon his return, he has promised to send me a copy of his materials.

3. The yearly Arctic Indoctrination sponsored by [REDACTED] 25X1
will be 27 February - 11 March 1964. The Agency received
its usual six spaces, requested its usual two extra spaces
and received one. We have been instructed by ORR to inform
all interested people to forward an external training request
to the Special Assistant, AD/RR. They in turn will inform us 25X1A9a
of the selections. I received a call from a [REDACTED], OSI, 25X1A9a
who informed me that he and [REDACTED] had discussed the
Arctic Indoctrination and decided to send the requests
directly to OTR. I understand informally that the DDP will
receive one space, the DDS&T one space and that the remainder
will be distributed among the DDI offices. As soon as we know
the selections we will prepare the necessary travel papers
which [REDACTED] will hand out during the briefing. 25X1A9a

*With 3
major components
involved maybe
the Selection
Board should
take cognizance
WR*

[REDACTED]

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downgrading and
declassification